

General Assembly *Action Plan*

Nicolas Fichaux, Secretariat

Objective: Reach a critical mass

- q 140 confirmed participants
- q 20 hours in a conference centre
- q 24 speeches in plenary session (5 hours)
- q 7:30 hours parallel meetings roughly equivalent to 7.6 men/month
- q 18-20 tables for lunch with 2 different configurations
- q Steering Committee + Secretariat representatives represents 17% of attendants

**IT IS A CRITICAL MASS MAKING THE EVENT
A SUCCESS OR A FAILURE**

Meeting background

- q Build first version of SRA / MDS documents

- q Instruments:
 - § A draft with empty parts
 - § A list of questions to be addressed
 - § A template for taking the minutes for each question
 - § Secretariat send an expert per Group to take minutes

Speakers (1)

- q 4 main phases with 2 parts each:
 - § Plenary: set the same level of knowledge
 - § Group meetings (D1 PM, D2 AM)
 - § Plenary: provide the conclusions

- q Phase 1 (*Plenary 9:00 – 12:30*)
 - § Part 1 (*9:00 – 10:30*): all speakers on stage
 - § Part 2 (*11:00-12:10*): Mr Kruse on stage, chairmen come one by one

Speakers (2)

- q Phase 2 (*Groups split in 7 rooms - 13:30 – 18:00*)
 - § Part 1 (13:30 – 15:00): round table and elections (2/3)
 - § Part 2 (15:30-18:00): work on the issues to be addressed

- q Phase 3 (*Groups split in 7 rooms - 8:30 – 12:00*)
 - § Part 1 (8:30 – 10:30): same as Phase 2 – part 2
 - § Part 2 (11:00-12:00): MINUTES / CONCLUSIONS / SLIDES

- q Phase 4 (*Plenary session - 13:00 – 16:50*)
 - § Part 1 (13:00 – 15:15): A. Santamaria on stage call chairs
 - § Part 2 (15:35-16:50): 5 speakers on stage for conclusions

Issues to be addressed

| Priority 1: Elements to build the SRA & MDS documents |
|---|
| For your Group thematic: objectives for 2030 |
| For reaching these objectives, key areas for progress |
| For each key area, state of the art and current insufficiencies |
| For each key area, needed Research actions |
| For each Research action, classify it in long/medium/short term issues |
| For each Research action, foreseen budget, needed infrastructures (e.g. test facilities), education and training issues |
| Strategy for funding these Research actions (input for the Finance Group) |
| For each key area, what is the impact on the technical development |
| For each key area, what is the potential economic impact |
| Which input do you expect from the other Working Groups? |
| What input can you deliver to other Working Groups? |
| Priority 2: Current Research Networks |
| Current Research networks at EU or International level |
| Current Research networks at National level |

Lunch

q DAY1: Chairmen with their Group

q DAY2: ExCo & Chairs prepare conclusions

| Day | Tables composition |
|-------------|---|
| Day 1 | Steering Committee including <u>ExCo</u> , without Chairmen |
| | WG1 with chairman |
| | WG2 with chairman |
| | WG3 with chairman |
| | WG4 with chairman |
| | WG5 with chairman |
| | WG6 with chairman |
| | Finance Group with chairman |
| | Observers |
| | Secretariat |
| Day 2 | Steering Committee without <u>ExCo</u> , without Chairmen |
| | <u>ExCO</u> members and Chairmen |
| | WG1 without chairman |
| | WG2 without chairman |
| | WG3 without chairman |
| | WG4 without chairman |
| | WG5 without chairman |
| | WG6 without chairman |
| | Finance Group without chairman |
| | Observers (if any) |
| Secretariat | |

Cocktail

- q TPWind is a place of exchanges
- q The best exchanges are informal

- q The Secretariat organises “Networking Events”
- q These events are fully sponsored

- q Only 4 sponsors: we organise a cocktail on Tuesday, 6 PM
- q When more sponsors, we will raise the standard